

**REMINDER-I**

**No.13316/DSE/Estt.I/D4/2025  
GOVERNMENT OF PUDUCHERRY  
DIRECTORATE OF SCHOOL EDUCATION**

Puducherry, dated 29.09.2025

**CIRCULAR**

Sub: DSE-Estt.I- Constitution of Internal Complaints Committee (ICC) in both Public and Private Schools/Offices coming under the Control of the DSE- Instructions issued for strict compliance.

Ref: 1. Circular even No. dated 27.02.2025 and 14.07.2025

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In continuation to the Circular cited under reference, all the Inspecting Officers were directed vide ref (2) to take necessary steps towards constitution of Internal Complaints Committee (ICC) in both Public and Private Schools/Offices coming under their control and to furnish the compiled list on or before 31.07.2025. However, many Inspecting officers failed to adhere to the time limit. Hence, all the Inspecting Officers are once again instructed to furnish the compiled list on or before 10.10.2025 for uploading the same in the SHE portal.

Digitally signed by  
F P VERBINA JAYARAJ  
Date: 29-09-2025  
11:10:51

**(F.P.VERBINA JAYARAJ)  
JOINT DIRECTOR (ADMN.)**

To:

All the Inspecting Officer-Puducherry/Karaikal/Mahe /Yanam